



SAMBALPUR MUNICIPAL CORPORATION : SAMBALPUR

Odisha - 768001

Phone No. 0663-2411316 / E Mail : sambalpurm.hud@nic.in

Letter No. 6601 /SMC

Dated 23/07/2024

EXPRESSION OF INTEREST (EOI)

Scaled EOIs are invited from NGOs/ Civil Society Organisations/ Trade Associations/ Yuva Manch/ other CBOs for Operation and Maintenance of Chandrasekhar Behera Park, Khetrajpur, Ward No. 14, SMC. The EOI notice is available at www.smcsambalpur.nic.in from 24.07.2024, 05:00 PM to 06.08.2024, 03:00PM. The last date for receipt of EOI documents is 06.08.2024 at 02:00 PM through registered post/ speed post/ in hand to the Office of the Commissioner, Sambalpur Municipal Corporation, Durgapali-768006. Documents will be opened on 06.08.2024 at 3:30 PM. EOI documents shall be received in one envelope with superscription on top of the envelope "EOI for Operation and Maintenance of Chandrasekhar Behera Park" containing covering letter (Annexure I) and required documents. Authority will not be responsible for any postal delay. The authority reserves the right to reject any or all tender without assigning reason thereof. Selection will be made on the basis of marks secured. Monthly Wages of Rs.25,000/- will be paid to the CBO for O&M of Park as per Council Resolution of SMC.

Eligibility Criteria for the interested NGOs/ Civil Society Organisations/ Trade Associations/ Yuva Manch/ other CBOs:

1. Community Based Organisations (CBOs) from Ward number 14 will be given highest priority.
2. The intending CBOs shall have at least 1 (one) year of existence.
3. The intending CBOs should not have any financial irregularities like defaulted loans, NPAs, etc.
4. The intending CBOs or their members should not be involved in any anti-social or criminal activities.
5. The CBO should have PAN Card.
6. Priority will be given to CBO having previous experience in Horticultural works.


Commissioner

Sambalpur Municipal Corporation
Sambalpur

Memo No. 6602 Dated 23/07/2024

Copy submitted to MIS, SMC to be displayed at SMC website (www.smcsambalpur.nic.in)/ Notice Board, Collectorate and SMC Office and Notice Board of concerned Ward Office for public information.


Commissioner

Sambalpur Municipal Corporation

Sambalpur

Documents to be submitted:

1. Registration Certificate of CBO (Mandatory)
2. Declaration saying that they have not defaulted on any loan, neither have NPAs and not involved in any financial irregularities (Mandatory)
3. Copy of Identity proof of President/ Secretary of CBO (Mandatory)
4. Copy of the PAN card of CBO
5. Copy of front page of CBO bank account passbook
6. Experience Certificate on own letter head or other organisation letter head mentioning Community based work.
7. Declaration mentioning non-involvement in anti-social activities

Selection Criteria for CBOs:

The intending CBOs shall be evaluated on the following criteria:

Sl.no	Criteria	Supporting Documents	Maximum Marks
1.	Address of the CBO	Registration Certificate of CBO.	For ward number 14- 20 marks For the surrounding wards 11, 13, 15, 16, 18- 10 marks
2.	Years of Existence	Registration Certificate of CBO	For more than 5 years, 20 marks For less than 5 years, 10 marks
3.	PAN card	Copy of PAN card	15 marks
4.	Bank account	Copy of front page of CBO bank account passbook	15 marks
5.	Experience certificate	Declaration mentioning the details of Community based work.	Each experience carry 5 marks Full marks is 20
6.	Declaration	Declaration mentioning non-involvement in anti-social activities	10 marks
Total			100 marks

Annexure I

Covering Letter

(On the bidder's letter head)

FROM:

(Full name and address of the CBO)

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To:

The Commissioner,
Sambalpur Municipal Corporation,
Durgapali -768006

Sub: Providing Operation and Maintenance of Chandrasekhar Behera Park.

Ref: EOI No. Dated

Sir,

We hereby submit our EOI in full compliance with terms & conditions of the above referred EOI document. We have submitted the Required Documents for EOI of Chandrasekhar Behera Park.

Signature of the authorized signatory of the
CBO with name, designation, seal and date

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