



SAMBALPUR MUNICIPAL CORPORATION

TENDER NOTICE

FOR

**SUPPLY 10(TEN) NOS OF ANNIE SMART DEVICE
FOR INTRODUCTION OF BRAILLE SMART CLASS
IN GOVT BLIND SCHOOL UNDERSAMBALPUR
MUNICIPAL CORPORATION**

**OFFICE OF THE
SAMBALPUR MUNICIPAL CORPORATION,
DURGAPALI, SAMBALPUR (ODISHA)- 768006**

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1. INTRODUCTION

Sambalpur is a Municipal Corporation in the state of Orissa, India. It is the headquarters and the largest town of Sambalpur district. Sambalpur Municipal Corporation has been notified, as per the notification no 32943/ HUD dated 15th November 2013 of Housing & Urban Development Department by a merger of old Sambalpur Municipality, old Burla NAC, old Hiraakud NAC and seven Gram Panchayats(GPs) from Dhankauda block and five Gram Panchayats (GPs) from Maneswar block. The Sambalpur Municipal area of 303 sq. kms includes 33.66 sq. kms of old Sambalpur municipal area, 87.30 sq kms old Burla NAC area and 49.02 sq kms of Hiraakud area and other GPs. The Sambalpur Municipal Corporation has a population of 3,35,761 Lakhs Census 2011 with 78,803 households and 41 wards, 171 number of slums, having total 782.65 Km length of streets/ roads, 464.22 Km length of drains.

2. OUR OBJECTIVE

The objective of Sambalpur Municipal Corporation is to provide civic services to the inhabitants of the town and extend basic facilities to the area and people which include cleaning and sanitation work, street lights and its maintenance, supply of water, construction and maintenance of roads, drains, culverts, community centers, renovation of ponds, controlling mosquito and health hazards, regulating growth of the town in a planned manner, uplifting the status of the poor & destitute, implementing all kinds of welfare schemes of Government, taking steps to beautify the town and more provisions for convenience of the people through Market complexes, Ponds, Kalyan mandaps, Town halls, Guesthouses and such other functions to enrich the living of the people of the town.

3. NOTICE INVITING TENDER

The SMC invites sealed tenders under "TWO BID SYSTEM" are invited from reputed suppliers/firm/company of good standards for selection of a supplier for the purpose of procurement of **10(Ten) Nos. of Annie Smart Device for Introduction of Braille Smart Class in Govt Blind School under SMC.**

The details of the tender are given below: -

- a. Description of Services: selection of a supplier for the purpose of procurement of **10(Ten) Nos. of Annie Smart Device for Introduction of Braille Smart Class in Govt Blind School under SMC**
- b. Date of floating of Tender
- c. Last date of receiving Queries through email:-11.01.2024
- d. Last date of reply to queries by SMC:16.01.2024
- e. Closing date & time for submission of bids: 29.01.2024
- f. Date & time of opening of Bid:
 - i. Technical bid: 30.01.2024 (in presence of the bidders or their authorized representatives if they .
 - ii. Financial bid: After evaluation of Technical Bid
 - iii. Bid validity up to: 30 days from the date of opening of financial bid

- d. Correspondence Address: The Commissioner, Sambalpur Municipal Corporation
Durgapli, Sambalpur-768006.

"TWO BIDS SYSTEM" shall be followed for this tender. The bidder should take due care to submit the tender in accordance with requirement in sealed covers. Bids received shall be evaluated as per the Criteria prescribed in the tender document. SMC will not entertain any modifications subsequent to opening of bids and bids not conforming to tender conditions shall be liable to be rejected. Therefore, bidders are advised to submit their bids complete in all respects as per requirement of tender document specifying their acceptance to all the clauses of Bid Evaluation Criteria, General terms and conditions and compliance to the Scope of Work requirement etc.

Tender documents Procurement of 10(Ten) Nos of Annie Smart Device for **Introduction of Braille Smart Class in Govt Blind School under SMC** is available at the SMC Website <https://smcsambalpur.nic.in/>. The bidder who have downloaded the tender document from the website should send a Demand Draft of Rs.2,000/- (Rupees Two Thousand) only (non-refundable) and EMD of Rs. 10,000/- drawn in favour Commissioner, Sambalpur Municipal Corporation, payable at Sambalpur, towards the cost of tender document in Technical cum Financial Bid. **MSME/ DIPP registered startups will be exempted from EMD against the submission of MSME/DIPP registration certificate.** The tender fee and the EMD draft should be kept in the Technical Bid Cover. The Technical bid and the financial bid should be sealed by the bidder in separate covers duly super scribed as "Technical Bid" and "Financial Bid" respectively. Both these sealed covers should then be kept in a bigger cover which should also be sealed & duly super scribed as "**Tender for Procurement of 10(Ten) Nos of Annie Smart Device for Introduction of Braille Smart Class in Govt Blind School under SMC**" and should be reach to the **Communication address mentioned above through of Spped/Registered Post only.** In case of any clarification required relating to this tender, the same can be sought from the following officers of SMC:

- a) Name with designation, phone number.: Sarojin Prasan Kullu, Addl.Commissioner, (Sanitation), SMC,7894098295
- b) Name with designation, phone number. Sarat Kumar Swain, Procurement Expert, SMC ,9178873835

4. INSTRUCTIONS TO BIDDERS

The bidders are requested to follow the below mentioned instructions:

- I. Offers on original tender document will only be considered. Offers submitted by fax or in any manner other than specified above shall not be considered. The bids shall exactly be according to the prescribed formats. Modifications/Rewording of formats shall not be acceptable.
- II. All documentations are required to be in English only.
- III. Tender should be filled with neat legible and correct entries. Indistinct figures, erasures and alterations are not permitted in the tender.
- IV. Failure to comply with these conditions will result in forfeiting of the tender. Please cross out any mistakes and rewrite the same and counter sign.
- V. Incomplete tenders, amendments and additions to tender after opening and tenders submitted after due date shall liable to be ignored.
- VI. Cost involved in submitting the bids, attending the tender opening meeting, arrangements for the demonstration /presentation etc. shall be borne by the bidder.
- VII. Tender shall be accompanied by the relevant documents including the following: -
 - a. Company Registration certificate.

- b. A client list for the previously supplied of the device by them for the last 2 to 5 years
 - c. Average annual turnover of the bidders for last 2 years must be Rs.5,00,000/- (supported document should be submitted)
 - d. Copy of PAN and GST of the Agency/Distributor/firm/Company.
 - e. Authorization letter of the company if one wishes to authorize some other company.
 - f. Declaration by the bidder on letter head of the organisation regarding not being blacklisted by any Government/PSU Organisation.
 - g. They should be registered for GST and Income Tax and should enclose copies of relevant certificates. Bidders will have to produce all these original documents at any time demanded by the SMC.
 - h. Model quoted & details specification.
- VIII. No bidder shall be allowed to withdraw the tender rates after opening of the tender. If any bidder withdraws the rates the EMD amount deposited by him shall be forfeited and he shall be disqualified from participating in any future tender of the Institute.
- IX. No interest shall be paid on the EMD and the EMD shall be forfeited in case the selected/successful bidder does not accept the W.O. or unable to supply goods.
- X. Rates should be offered unconditionally and if rates are submitted with any condition the tender shall be rejected.
- XI. Device will be supplied with at least 1 year warranty/guarantee from the date of verification & acceptance by SMC.
- XII. The defective devices shall be replaced by the agency without any additional charge during guarantee period of supplied devices. The replacement shall have to be carried out within 7 days of the intimation being received from the Institute.
- XIII. The bidder shall have to quote rates include transportation, installation and taxes, consolidated rates shall not be considered and tender shall be liable to be rejected out rightly.
- XIV. SMC reserves the right to change the quantity/ upgrade the criteria/ drop any item or part thereof/extension of delivery date at any time before placing the purchase order.

5. TERMS AND CONDITIONS

- I. **Validity of the Offer:** The offer should be valid for three months from the date of opening of Financial Bid; it can be further extended for the period of three months.
- II. **Right of Acceptance:** SMC does not bind itself to accept the lowest tender. Even after qualifying in technical bid, the financial bid may not be accepted if found not in order at the sole discretion of SMC.
- III. **Delivery:** The devices should be delivered, placed, installed and commissioned at Govt Blind School Sambalpur within a period of four weeks from date of issue of letter of award. If the bidder fails to supply the ordered quantity within the stipulated time period/ supplies sub-standard item, liquidated damages equivalent to 1% (one percent) of contract/bill value shall be charged per week and deducted from the bills of the contractor subject to maximum of 10% of contract/bill value.
- IV. **Responsibilities:** The devices supplied should be brand new and should be transferred and installed/commissioned at the locations specified by SMC at no extra cost to SMC. SMC is not bound to provide any mode of transport in respect of men or material required for the contract.
- V. **Prices:** The vendors are required to quote as per "Annexure D" (Financial Bid) in page no. 14. The Bidder shall quote the rates in figures as well as words. The figures should be clearly written and there should be no overwriting. The rates quoted shall include the cost of material, labour, T&P etc, as required for the completion of work. The quoted rates

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shall be inclusive of all taxes, duties, Goods and Service Tax (GST) etc. as applicable and no extra shall be payable on this account.

Payment Terms: No payment shall be made in advance.

Payment will be made as per details below:

On Delivery, installation and commissioning : 80%

On satisfactory certification by concerned dept :20 %

TDS as per rule shall be deducted from the bills of the contractor. The agency must enclose copy of PAN No. supported by copy of PAN Card of the company.

VI. **Signing of Tender:** The individual signing the tender (or the documents in connection with it) must specify whether he/she is signing as:

- A sole proprietor of the firm, or constituted attorney of such a proprietor.
- A partner of the firm, if it be a partnership, in which case he/she must have the authority to refer to arbitration, disputes if any, concerning the business of the partnership. Either by virtue of the partnership agreement or power of attorney.
- Authorized signatory of the firm, if it is a company (a letter of the authority in this respect must be enclosed along with the bid).
- A person signing the tender form or any part thereof, on behalf of another, shall be deemed to warrant that he/she has the authority to bind the other and if on inquiry it appears that the person so signing has no authority to do so, SMC may without prejudice to other Civil and Criminal remedies, cancel the contract and hold the signatory liable for all costs and damages. Each page of the tender form, agreement for purchase and agreement for Supply, Installation and Commissioning should be signed and stamped for the purpose of the tender offer.

VII. **General:** SMC reserves the right for any reduction/increase in the scope of work and the same shall be awarded to the vendor at the same Unit Rate mentioned in their bid.

VIII. **Jurisdiction:** All disputes shall be subject to Sambalpur Jurisdiction only. In case of any dispute raised by the supplier, a representation will be made only by the authorized representative of the supplier and the decision of the Commissioner, Sambalpur Municipal Corporation, Sambalpur will be binding on the supplier.

6. Device Specification

Details of product specification for procurement of 10 no's of Annie Smart Device for Introduction of Braille Smart Class in Govt Blind School		
SL. No(A)	Particular of Product	Product specification
1	Braille Display	6x eight-dot standard sized braille cells 2x six-dot enlarged (4.5x) braille cells
2	Ports	2x USB 2.0 Ethernet 3.5mm Analogue Audio jack
3	Storage	16GB
4	Connectivity	2.4GHz and 5GHz IEEE 802.11.b/g/n/ac wireless LAN Bluetooth 4.2, Bluetooth Low Energy Gigabit Ethernet over USB 2.0 (maximum throughput 300 Mbps)

5	Input Interface	6+3 key perkins-style keyboard with additional arrow keys for navigation
		Capacitive touch sensor for tactile indication of device status
		Feedback input through the 2 six-dot enlarged braille cells
6	Output Interface	Built-in speakers or headphone jack for audio instructions
		White LED for power status indication
		Vibration motor for tactile feedback
7	Electrical Parameters	Input to Device: 12V 3.34A, 40W
		Adapter AC socket: AC 100-240V, 50/60Hz, 1.0A
8	Size	24cm x 24cm x 5cm
9	Weight	1030g
10	Warranty	One-year limited parts and labor warranty

B	Product	Content Specifications
1	Self Learning	Yes
2	Learning Outcomes	Basic reading
		Writing
		Typing
		Language
		Audio comprehension
3	Braille Codes Taught	English Braille Grade 1
		English Braille Grade 2
		Vernacular Language Braille
4	Mode of Teaching	Electronic device with audio/tactile content
5	Learning Interfaces (Hardware Input Modalities)	Digital Braille Slate
		Digital Braille Keyboard
		Interactive Digital Braille dots
		Navigational / Functional keys
6	Learning Interfaces (Hardware Output Modalities)	Jumbo refreshable Braille display
		Standard refreshable Braille display
		Speakers for audio output
		Aux-output
7	Software Updates	Yes, over internet
8	Offline Mode	Yes, (can be deployed in a low network zone)
9	Content Features	Instant corrective feedback
		Continuous evaluation
		Personalised pace of learning
		Teacher customisable content
10	Teaching Content Updates	Yes, over internet
11	Content Types	Audio Tactile Lessons
		Games
		Challenges
		Games
		Games (Multiplayer)
		Test
12	Medium of Instructions Supported	English (Indian Accent)
		Odia

Veel

13	Homework Setting	Yes, scheduled
14	Monitoring and Evaluation	Tracking user progress over curricula
		Performance
		Usage over time
		Vocabulary level
15	Real Time Monitoring	Multi-stakeholder access
16	Admin Panel	Yes
17	Progress Dashboard	Yes, to manage users and troubleshoot
18	Tactile Volume Control Feature	Yes
19	Audio Repeat Feature	Yes, control wheel
20	Tactile Feedback	Yes, dedicated touch sensor control
		Yes, through inbuilt vibration

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APPENDIX-A**Check List**

Sl. No	Particulars	Mention "Yes" or "No"
1.	Whether, Technical (Annexure – B)& Financial bids (Annexure – D) submitted separately and the respective envelopes super scribed properly.	
2.	Whether Demand Draft of Rs. 2,000/- (Rupees Two Thousand only) in favour of Commissioner, Sambalpur Municipal Corporation payable at Sambalpur is enclosed as Tender Paper Cost	
3.	Whether Demand Draft of Rs.10,000/- (Rupees Ten Thousand only) in favour of Commissioner, Sambalpur Municipal Corporation payable at Sambalpur is enclosed as EMD with the tender submitted.	
4.	Whether certificate/ document in support of having 2 to 5 years' experience in supply of similar items along with a list of organizations (Govt., PSU, reputed MNCs/ organizations) where the Contractor is currently providing/ provided this kind of items.	
5.	Supporting document for Average annual turnover of the bidders for last 2 years	
6.	Company Registration Certificate	
7.	Whether copy of Pan and GST enclosed	
8.	Declaration by the bidder on letter head of the organisation regarding not being blacklisted by any Government/PSU Organisation. (Annexure – C)	
9.	Whether copy of other statutory registration certificates like ITR enclosed (last three financial year) [As applicable]	
10.	Date of Establishment of organization/company/agency	
11.	Whether agreed to abide by all the terms & conditions of this tender	

All above enclosures must be valid (wherever applicable)

Date:

Place:(Name & Signature of the bidder with seal)

APPENDIX-B

TECHNICAL PROPOSAL – STANDARD FORMS

(To be submitted on letter head of the bidder duly signed by authorized signatory)

Date.

To

The Commissioner,
Sambalpur Municipal Corporation,
Sambalpur-768006, Odisha.

Subject: **Supply 10(Ten) Nos of Annie Smart Device for Introduction of Braille Smart Class in Govt Blind School under SMC**

Sir,

We have examined in detail and have understood the terms and conditions stipulated for eligibility of the Applicant in the Tender Document issued by SMC. We agree and undertake to abide by all these terms and conditions. We hereby submit all the necessary information and relevant documents during submission of our RFP, we undertake, if our Proposal is accepted, to deliver services as specified in the Tender document. We acknowledged that we have not, during the last three years, failed to perform on any agreement, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award against us, nor been expelled from any project or agreement nor have had any agreement terminated for breach of contract. We are enclosing Document Fee of INR 2,000/- in the form of Demand Draft (DD No.....Dt..... drawn on) and EMD of INR 10,000/- in the form of Demand Draft (DD No.....Dt..... drawn on) payable to the Commissioner, Sambalpur Municipal Corporation at Sambalpur.

As per Tender the validity of the proposal is 90 days from the last date of submission of proposal and we agree that the quote is unconditional. We understand that SMC reserves the right to reject any application without assigning any reason thereof.

Yours Faithfully,

Signature of Authorized Person
and seal Name and Designation
Name of the Company

APPENDIX-C

On Letter Head of the Organisation

UNDERTAKING FOR NON-BLACKLISTED

I, hereby undertake that, our organization has not been blacklisted/debarred by any of the Central/ State Government Department/ Office or by any Public Sector Undertaking (PSUs) and not blacklisted by any authority during the recent past.

Yours sincerely

Authorized Signature

(in full and initials)

Name and Designation of the Signatory:

Name of the Bidder and Address:

Part-I
FINANCIAL PROPOSAL

To

The Commissioner
Sambalpur Municipal Corporation

Subject: Supply 10(Ten) Nos of Annie Smart Device for Introduction of Braille Smart Class in Govt Blind School under SMC

Sir

I, the undersigned, offer to provide the consulting services for *[Insert title of assignment]* in accordance with your **Financial Proposal for Supply 10 (Ten) Nos of Annie Smart Device for Introduction of Braille Smart Class in Govt Blind School under SMC**.

Financial Proposal for Supply 10 (Ten) Nos of Annie Smart Device for Introduction of Braille Smart Class in Govt Blind School under SMC Tender No. _____, Dated: _____. Our attached Financial Proposal is for the sum of *[Insert amount(s) in words and figures*]*. This amount is inclusive of the taxes applicable as per GST Act.

I do hereby undertake that, in the event of acceptance of our bid, the services shall be provided in respect to the terms and conditions as stipulated in the RFP document.

Our financial proposal shall be binding upon us subject to the modifications resulting from contract negotiations, up to expiration of the validity period of the proposal of **90 days**. I have carefully read and understood the terms and conditions of the RFP and do hereby undertake to provide the service accordingly.

I understand that you are not bound to accept any proposal you receive.

Yours faithfully,

Authorized Signatory *[In full and initials]*:
Name and Designation of Signatory with Date and Seal:

Address of the Bidder:

**Amount must match with the one indicated in Fin-2 (Table-A+B).*

Part-I
FINANCIAL PROPOSAL

PERFORMA OF FINANCIAL BID

Sl. No	Description	Qty.	Price		
			Unit Price in Rs	Taxes as applicable such as GST, etc.	Total Price in Rs
Total Rs.					

(Total Rupees in words)

Price*: - Total price should be inclusive of all taxes.

Items quoted must be as per the specifications given in enclosed Annexures

Note: Annexures should be the 3D Photographs and the technical specifications of the items for which quotations are being called for.

Signature of the Supplier:

Date: