



SAMBALPUR MUNICIPAL CORPORATION: SAMBALPUR
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Notice No: 1267 /SMC Date. 24/02/2023



Short Tender Call Notice
for Organization HiraKud Festival -2023

Sambalpur Municipal Corporation is going to organize HiraKud Festival (A festival of classical & folk dances of India) Sambalpur from 17th to 19th March, 2023. Offers are invited from reputed firms/ agencies having experience and expertise in organizing all arrangements for classical and folk Dance festival. Offers should be submitted in two bids— "Technical Bid" with required documents and "Financial Bid" in the prescribed format. The tender paper will be received up to **02.00 PM of 09.03.2023** at Office of the Commissioner, Sambalpur Municipal Corporation, Durgapali, Sambalpur, Pin-768006 by Speed post/ Registered post/ Courier. SMC will not be held responsible for any postal delay. Technical Bids will be opened first on the same day at **3.30 P.M.** followed by opening of Financial Bids of those who will fulfill the Eligibility Criteria of Technical bid. The bidders or their authorized representatives may remain present during opening of the bids. The covers should be sealed and super- scribed in bold letters "**Tender for HiraKud Festival -2023**". The detailed tender document, technical bid form and financial bid form are attached in Annexure-1, Annexure-2 & Annexure-3 respectively.

The Authority reserves the right to reject any or all offers without assigning any reason thereof & is not under any obligation to accept the lowest offer.


Commissioner

 Sambalpur Municipal Corporation

Memo No. 1268 / SMC date. 24.02.23

Copy to the Office Notice Board/ MIS SMC for information and necessary action.



Commissioner

 Sambalpur Municipal Corporation

Memo No. 1269 / SMC date. 24.02.23

Copy forwarded to the Office Odia Language, Literature & Culture Deptt, Govt. of Odisha, Bhubaneswar for information and necessary action.



Commissioner

 Sambalpur Municipal Corporation

Memo No. 1270 / SMC date. 24.2.23

Copy forwarded to DIO, NIC, Sambalpur for information and necessary action.



Commissioner

 Sambalpur Municipal Corporation

Memo No. 1271 / SMC date. 24.2.23

Copy Submitted to the Collector-cum-Administrator, SMC for information and necessary action.


Commissioner

 Sambalpur Municipal Corporation

Technical Eligibility Criteria

1. Documents required for Pre- qualification

- 1.1. EMD of Rs.15,000/- in shape of D.D. drawn on any nationalized Bank in favour of Commissioner, Sambalpur Municipal Corporation payable at Sambalpur.
- 1.2. Copy of valid GST Registration Certificate.
- 1.3. Participation fee (non-refundable) of Rs. 2000/- in shape of DD drawn in favour of Commissioner, Sambalpur Municipal Corporation payable at Sambalpur.
- 1.4. Copy of the profit & Loss A/C certified by the Chartered Accountant confirming the average annual turnover of last 3 years ending on 31.3.2022 not less than Rs.30 lakhs.
- 1.5. Copy of the work order confirming execution of 3 nos. of similar work not less than Rs10.00lakh each during last three years.
- 1.6. Copy of the PAN.
- 1.7. All the documents along with bid document should be self attested.

2. Eligibility Criteria

- 2.1. Experience in making such arrangement for similar classical/ folk dance program of national stature for any Govt./Semi Govt./Corporate Office/ PSC. (at least three number of individual work order should not be less than Rs 10.00lakh each) (With documentary proof).
- 2.2. Minimum average annual Turnover for similar work not less than Rs.30 lakhs during last 3 years.

3. Submission of representation

All the bidders submit their representation on dtd.10.03.2023 at 10.00am in the conference hall of Sambalpur Municipal Corporation office, Durgapali, Sambalpur before finalization of tender in presence of the evaluation committee.

4. Terms and Conditions

- 4.1. All the program, trial & testing and decoration lighting shall be run on Generator.
- 4.2. All rates are quoted for the full period including Stage Light & Sound and other arrangements inclusive of trial testing, transportation, dismantling and cleaning of site but exclusive of taxes.
- 4.3. The Generators will operate from 04.00PM to end of the show and for trial testing on all 04 days (i.e. from 13.01.2020 to 16.01.2020). The illumination shall be from 04.00PM to 12.00 Midnight.
- 4.4. Main cables and wires, colour filters, Speaker Stands, Switch Board and Stabilizer and other accessories shall be provided as per requirement.



4.5. Proper communication systems through walky talky or otherwise among light operator, follow spot operator, sound operator, stage coordinator, light designer, sound specialist etc will be provided by the tenderer. Sufficient manpower shall be stationed at the venue during the programme hours for coordination and trouble shooting.

4.6. The successful bidder shall arrange for electricity supply, if required and clearance from the Electrical Inspector at his/her own cost used during the event period without failed by local administration.

4.7. The authority reserves the right to increase or decrease the scope of work as per the site requirement in which case, payment shall be made only on the actual work done on unit rate basis.

4.8. **Terms of payment:** 50% of work order value will be released after the completion of the work and handing over the site and the balance payment will be released within 15 days from the completion of the event.

4.9. Time line for execution of the work:-

- Mobilization of the materials at the site before 13th (16th is the stage rehearsal).
- Handing over of the site after completion of all works before 10.00 A.M. of 13.03.2023. (16th is the stage rehearsal)
- Trial run and testing on 16.03.2023. 05.00 P.M. (16th is the stage rehearsal)

4.10. Penalty clause:-

	Timeline for execution of work	Remedies available to OTDC/penalty in case the agency failed to attain the time line.
1.	Mobilization of the material at the site before 10.00A.M. of 13.03.2023.	OSNA can execute partly/ fully the work through other agency/ firm and deduct the cost from the amount due to the agency including forfeiting the EMD and the cancelation of work order.
2.	Completion of fixation and Installation of the equipments etc before 11.00A.M of 15.03.2023.	OSNA can execute partly / fully the work through other agency/ firm and deduct the cost from the amount due to the agency including forfeiting the EMD including right to cancel the work order.
3.	Handing over of the site after Completion of all work before 10.00.A.M of 15.03.2023.	Penalty equals to 25% of the work order value to be deducted , in case agency failed to deliver the site before 10.00A.M of 13.01.2020. In that case, OSNA can execute the work through other agency and the cost to be deducted from the dues of the agency. In addition for each hour of delay beyond 10.00A.M of 13.01.2020 Rs.5000/- shall be charged as penalty.

4.11. All legal and labour compliances, maintenance of law and order and fire protection measures in consultation with local and statutory authorities will be the responsible of the Successful bidder.

4.12. The successful bidder shall be responsible for loss or damage to properties and assets of OTDC or DOT in case of any untoward incidents.

Stamp and Signature of the Bidder

Form for Technical Bid

1.Name of the Bidder			
2. NAME OF FIRM/AGENCY			
3.Money receipt/ demand draft towards participation of Rs.2000/-	DD NO ____/ DT __/__/__ DRAWN IN BANK _____		
4.DEATAILS OF EMD of Rs.15,000/-	DD NO ____/ DT __/__/__ DRAWN IN BANK _____		
5.FULL ADDRESS OF REGISTERED OFFICE WITH PIN CODE			
MOBILE NO			
EMAIL ADDRESS			
6.NAME OF AUTHORIZED PERSON WITH TELEPHONE NO/MOBILE NO/ EMAIL ADDRESS			
7. PAN NO. (SELF ATTESTED COPY)		Photocopy with self attested submitted	
		Yes	No
8.GSTIN (Attached self attested copy)		Photocopy with self attested submitted	
		Yes	No
9.Copy of the profit & Loss A/C certified by the Chartered Accountant confirming the average annual turnover of last 3years ending on 31.3.2022 not less than Rs.30 lakhs. (submitted yes/no)			
Copy of the work order confirming execution of similar work not less than Rs10.00lakh. (submitted yes/no)			

Stamp and Signature of the Bidder

Form for Financial Bid

SIN o	ITEM	Unit	Quantit y	Amount (in Rs.)
A)	Logistic Arrangements			
1	Wooden platform Stage :60/40 with Ramp			
	i) Wooden Steps- 5ft width with railings bilaterally wherever required. (radium tape affixed for night clarity)	Nos.	5	
	ii) New black colour Synthetic Carpet	Sft	3600	
2	Octonom System Green Room: Size—14'-0"x10'-0", 1 ceiling fan, 5 steel cushion chairs, 1 table, 2 nos. of CFL of 36W, water filter, glass, mirrors 4'-0" and 4Nos. 15A Socket. Roof with pipe structure and white cloth.	Nos.	6	
3	Pagoda style Service stall : Size-10'-0"x10'-0", 1 ceiling fan, 5 steel cushion chair, 1 table, 2nos. of CFL Bulb of 200W and 4Nos. 15A Socket. Roof with pipe structure and white cloth. One tower AC.	Nos.	4	
4	Light Tower : 20' height with double black cloth covering/ thick black cloth covering so that inside poles are not visible.	Nos.	4	
5	Light for parking area and periphery lighting (Halogen light 20 nos.) to be fitted with poles of appropriate height	Nos.	20	
6	Barricading of parking area of 3 ft. height, 500 running mtr. With lay out marking in white colour (chuna/ white colour) as per requirement	mtr	500	
5	Signage (Flex mounted on iron frame (4'-0"x3'-0) as per the specification and direction of Dist. Admn./OSNA / DOC.	Nos.	13	
6	Ambience decoration of the auditorium and pathway to the auditorium (Pipili lamps/bamboo basket/colourful umbrella with light/lamp decoration). Light decoration of the trees on the path way.	sqft	5000	
7	Sitting arrangement:			
	i) Brass Sofa with arm			
	a) 3 Seater	Sets	30	
	b) 2 Seater	Sets	10	
	ii) Steel cushion chairs	Nos.	700	
	iii) Tea Poy	Nos.	6	
	iv) Plastic moulded chair	Nos.	1000	
8	Partition wall with thick black cloth covering both sides of the sitting area & OB van barricading.	Sqft.	15000	
9	Standalone Bio Toilet for gents (05 seater) & ladies (05 seater) separately with two Nos. attendants (one male & one female sweeper and security personal) with water supply, bucket & mugs. N.B: Two toilets @ 5 seat each.	Nos.	2	
10	Risers for Television Camera (8'-0"x8'-0"x6'-0") made of bamboo structure & ply platform with black cloth covering & aluminium ladder.	Nos.	4	

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11	Risers for sound Box (8'-0"x8'-0"x6'-0") made of bamboo structure & ply platform with black cloth covering.	Nos.	8	
12	Flower pots with flower/Palm tree	Nos.	200	
13	Plastic Table with 4 chairs	Sets	10	
14	Aluminium barricading of min 3ft. height	Rft	200	
15	Fiber Dustbin (Big size/240ltr)	Nos.	30	
16	Supply of benches for photographers (10'-0"x2'-0"x2'-0") made of 19mm ply with black mica (Box type)	Nos.	3	
17	Box type wooden welcome gate with plaster paris, thermo cool relief work (decorative) Structure: Bamboo, plywood & wooden batten. (as per approved design)	Nos.	2	
18	Flower Decoration at venue, stage with 1500 marigold garland (1.8mtr.) of different varieties.	LS for days	3	
19	Preparation of back drop (8'-0"x4'-0") prepared with iron frame, ply wood, flex with write-ups as per the direction and specification of Department of OLL&C.	No.	2	
20	Carpeting for stage, auditorium and pathway (green or red)	Sft	10000	
21	Supply of painted mathia with 4 marigold flower garland (3 mathia + 1 plate+1 kundala)	Sets	200	
22	Preparation of gate, signage & pillar (11'-0") height prepared with ply wood, flex, painted with plastic paint as per the design and fixing in strategic locations for direction sign	Nos.	6	
23	Watch & Ward: (The security services must be from a reputed firm.)			
	A Shift (06.00A.M. to 02.00P.M.)-04nos.			
	B Shift (02.00 P.M. to 10.00P.M.)-20nos.			
	C Shift (10.00P.M. to 06.00 A.M.)-04nos.	Nos.	96 man days	
24	Trimming and Cutting of trees as per site requirement.	LS		
25	Hire charges of towel	Nos.	60	
26	LED display panel 12'-0" x 8'-0" with sound system & arrangement for live telecast	Nos.	2	
27	Construction of background (150'-0" X 60'- 0") approximately (double cloth). The back side of frame should also be covered with black cloth (min 10ft.) depth box frame with wooden batten and bamboo structure.	Sft.	9000	
28	Construction of temporary shed, barricading, lighting etc for OB Van of Doordarshan	No.	1	
29	Arrangement of Puja	LS for day	3	
30	Arrangement of Samaleswari Statue	LS for day	3	
31	Applique Trasha & Chattri	Nos.	40	
32	Applique Umbrella	Nos.	10	
33	Arrangement of Jhuna with labour for 3 days			
34	Decorative Fflower pots with water & floating Candle	Nos.	2	
35	Round Table with frill	Nos.	10	
36	Single Steel Sofa with towel	Nos.	20	
	Rupees _____ _____ only	Total		

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C. Stage Sound Equipment :

1. P.A SYSTEM- 3Way or 4way line array 4*4 both side with 4 subs and including crown amplifiers as a wattage.

Acceptable brands preferred : 1. L acoustic K2/Kara

2: D&B- J Series, V series

3: JBL VTX A, VTX V or VRX series

4: Adamson E15/E12

5: RCF- TTL/HDL

2. CENTER FILLS

Above mentioned models

3.FRONT OF HOUSE CONSOLE

1: Digico- SD 10/SD 12

2: Avid S6L/SC48

3: Soundcraft Vi7000 or Vi3000

4: Yamaha CL series/QL series

4. **8nos** JBL SRX 725/STX 825 with 4 subs including crown amplifiers as a wattage.

5. **8nos.** 12inch monitors of any one company.(Yamaha,JBL,QSC)

6. **4nos.** cordless microphone (Shure ULX -D/SLX - D,[Sennheiser](#)) with flag antenna.

7. Microphones

25 nos SM58

10 nos SM57

2 nos Shure SM81

4 nos AKG C411

2 nos SM BETA 58

8. Microphone stand- **15nos.** big stands and 15 small stands.

9. **13nos.** Linear monitors with flag antenna .

10. 125KVA (Soundless)Generator for sound cultural program with fuel. The generator will operate from 3pm for 10 hrs.

11. 2 nos. Computer to play the recorded Music.

11. Audio and video recording of each day program in pen drive.

Stamp and Signature of the Bidder

B.	Stage Light:			
1	PAR—64 1kw (OSRAM, Sylvania or GE Bulb only) (Bulb-60 ,61&62)	Nos.	120	
2	SGM Follow Spot	Nos.	2	
3	HMI Pointy	Nos.	24	
4	Smoke machine as per requirement	Nos.	4	
5	RGB Blinder	Nos.	8	
6	LED Par RGBW 3W	Nos.	40	
7	Table Lamp for Musicians	Nos.	10	
8	Profile Light (56/36/ 19degree)	Nos.	7	
9	Haze Machine with fan	Nos.	2	
10	Boom stand for stage light (Each stand have 3 PAR light CP-61 of colour Apricot, lavender & white)	Sets	5	
11	Aluminium 4 side Box Trush - 40 feet - 60" feet X 4 side			
12	Operating Console more than 48 channels for par and other lights (Avolite Pearl 2010) with programmer. Appropriate DMX operating console for LED Par. Appropriate DMX operating console for necessary colour filters and light stands. N.B: One operating console of above mentioned specification should be kept as back up for any exigencies.	LS	3	
13	Soundless Generator 125 KVA with fuel (02nos. for stage light and 01no. for illumination of temple & periphery). The Generator will operate from 4.00 P.M. for 08hrs.	Nos.	3	
14	III phase changeover	No.	2	
15	Safety and other statutory certificate from concerned authority.			
16	Tower AC (as and when required)	No.	1	
17	Desert Cooler (as and when required)	No.	02	
18	Stand Fan (as and when required)	No.	02	
	Rupees _____ only	Total		

N.B.:- The successful bidder shall obtain and submit safety certificate of stage and auditorium from the Executive Engineer, PWD R&B Division-2 Sambalpur, Electrical safety certificate from the CE cum EI, Sambalpur and Fire safety certificate from the concerned Fire Officer/ FRO latest by 15.03.2023.

E.	Illumination			
1	Metal Halide 400W colour & white	Nos.	150	
2	Halogen (500W)	Nos.	45	
3	LED Litchu light Blue/ Green/ White	Chain	1200	
4	LED strip Light (in different Colours)	Rmt	200	
5	Long Lamp shed of Applique works	Nos.	150	
6	Small Lamp shed of Applique works	Nos.	800	
7	Medium size Umbrella of Applique works	Nos.	400	
8	Par light for pathway 500w with gel paper	Nos.	100	
9	Soundless Generator 125KVA with fuel (Only for illumination)	No.	1	
10.	Campa Light	No.	50	
11	Pipe Light with different colours (Drop light)	Nos.	100	
	Rupees _____ _____ only		Total	

GRAND TOTAL (A + B + C + D + E)

:

Rs. _____

RUPEES _____ ONLY.


 Commissioner
 Sambalpur Municipal Corporation