



SAMBALPUR MUNICIPAL CORPORATION

Email id: sambalpur.hud@nic.in.

Phone No.0663-2411316

No.SBP/3043/SMC.

Date:16.08.2019

SEALED QUOTATION CALL NOTICE

Sealed Quotations are invited from different Suppliers for supply of office Stationeries (Forms & Registers etc.). The quotation should reach the office of Sambalpur Municipal Corporation on or before **5.30 P.M dt.28.08.2019**. The same will be opened on dt.28.08.2019 at 6.00 P.M. For details the intending Suppliers may visit our website www.smcsambalpur.nic.in.

**Deputy Commissioner
Sambalpur Municipal Corporation
Sambalpur**



Sambalpur Municipal Corporation Sambalpur

Email Id: Sambalpurm.hud@nic.in

Phone No. 0663-2411012

No.SBP./ 3013 /TAX/SMC.

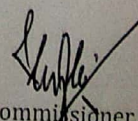
Date 16-08-2019

SEALED QUOTATION CALL NOTICE

Sealed quotations are hereby invited from different intending Printers/Suppliers for supply of Forms & Registers etc. As per the details below Intending Printers/Suppliers are requested to inspect the sample items from the office of the undersigned. They should quote their rates alongwith sample papers for each item. The rates of each item should include the cost of paper, printing, binding and transportation charges. The quotation should reach the undersigned on or before dt. 28/8/19 at 5:30 PM. And the same will be opened on the same day at 6:00 PM in presence of the quotationers or their representatives. The accepted rates sop quoted shall be valid for 1 (one) year from the date of finalization of quotation.

The undersigned reserve the right to accept or reject any or all quotations without assigning any reason thereof.

Sl. No.	Items	Sl. No.	Items
1.	Misc.D.C.R. (100 Sheets)	22.	Increment Form (100 sheets)
2.	Holding DCR (100 sheets)	23.	Namaku Matra Form (100 sheets)
3.	Plain Register (100 sheets)	24.	Big Draft Form (100 sheets)
4.	Rolling Register (100 sheets)	25.	Market Fee Notice Form (100 sheets)
5.	Stock Register (100 sheets)	26.	Holding Notice form (100 sheets)
6.	Peon Book (100 sheets)	27.	Trade Licence Form (100 sheets)
7.	Subsidiary Register (100 sheets)	28.	Holding Assessment Form
8.	Letter Received Register (200 sheets)	29.	D.L.R. Form
9.	Letter Issue Register (200 sheets)	30.	Envelop (Big Size)
10.	Cashier Cash Book (100 sheets)	31.	Envelop (Small Size)
11.	Postal Stamp Register (100 sheets)	32.	Absentee Statement Form
12.	Index Register (100 sheets)	33.	Fly Leaf (Quality)
13.	Works Register (100 sheets)	34.	Fly Leaf (Normal)
14.	Stamp Acct.Register (100 sheets)	35.	Cover file
15.	Holding Receipt Book (300 sheets)	36.	Log Book Register (100 sheets)
16.	Application Form Rs.1.00 (100 sheets)	37.	Money Receipt of Tool Tax Rs.5/- ,Rs.10/- & Rs.20/- (100 sheets)
17.	Note Sheet (100 sheets)	38.	Mutation Form (100 sheets)
18.	Flat File	39.	Hand Demand Register (Holding)
19.	Salary Bill Form (Big Size)	40.	E.L.Form (100 sheets)
20.	A-4 Size Paper	41.	Plain Cheque Register (500 Sheets)
21.	Money Receipt of Parking Fee & User Charges Rs.10/- (100 Sheets)	42.	Attendance Register (100 Sheets)
		43.	Misc.D.C.R. (50 Sheets)


Commissioner,
Sambalpur Municipal Corporation,
Sambalpur